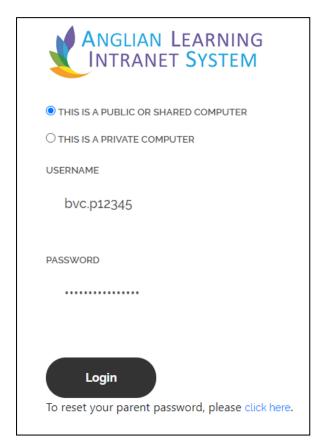
# **ALIS for Parents v1.6**



The Anglian Learning Intranet System (ALIS) offers an increasing number of features to members of the schools within the Anglian Learning community.

For parents, this includes details about Assessment, Homework, Attendance, Rewards, Behaviour, Cashless Catering and much more, provided through a mobile friendly portal.



# To Log into ALIS

# Step 1

In your chosen browser, visit the website

https://parents.anglianlearning.org

# Step 2

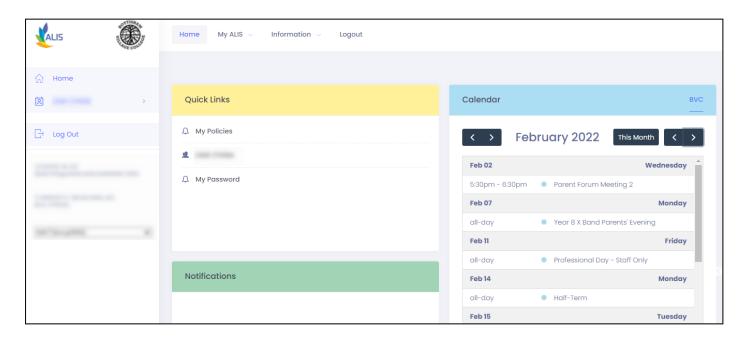
Log in using your ALIS account, which will start with a school prefix e.g. "bvc.", followed with a "p" then a number, e.g. **bvc.p12345**. This username should have arrived with you in a letter during the registration process, described on page 3 of this document.

### Step 3

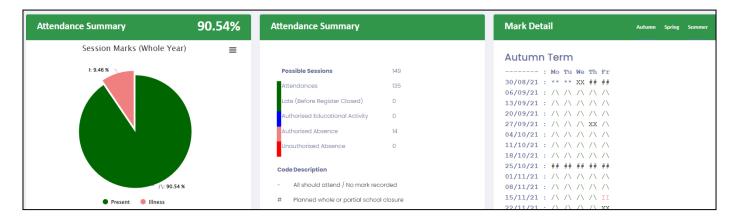
Press Login.

### Step 4

Once inside, use the left and top menus (desktop) or two context menus (mobile) to navigate through the system. The first Quick Links box provides a shortcut to each student to whom the system knows you have a link.



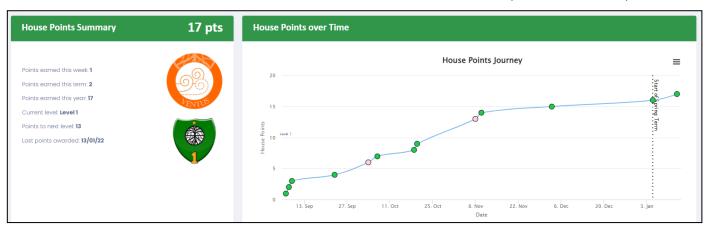
The attendance page contains details of your child's attendance for each term, including the number and type of any absence, for example, school closure or illness.



The assessment page contains the details of your child's assessment profile.

Subject 1	Teacher †↓	Class	Target †↓	Current Attainment	Attitude to Learning	Attitude to Learning Improvement	View
Art			Exceeding	Secure	Good	Be more resilient and keep trying even when experiencing difficulties	View
Computer Science			Secure	Secure	Good	Actively participate in lessons by making more contributions in class and/or group activities	View
Design & Technol			Exceeding	Secure	Good	Undertake wider research/reading around the subject	View
English			Exceeding	Secure	Exceptional	Act on the feedback given	View

The House Points screen contains information about the rewards that have been awarded to your child across the year.



The live Timetable shows this critical information in an easy-to-use interface.



# Registering to use the system

The validation process only needs to be done once, so once your account is validated, there is no need to complete this process again. Parent Intranet users normally have accounts active as long as there is a student at the school for whom they are responsible.

#### 1. Register your email address with the school

This may be done as part of the admissions process, when the student joins the school, or later on by contacting the school.

#### 2. You will receive a letter in the post

The letter will introduce you to the system and inform you of your username, which will be used later to log on with. You will also be given a Letter Code. This is used to validate your account and prove residence at the address provided.

#### 3. You will receive an email

This contains a link, which when followed will take you to the next step, by opening up an internet browser window. This step proves ownership of the email account you have registered.

## 4. Validate your account online

Once you have read the on-screen guidance, you are invited to enter the Letter Code, which is to be found on the printed letter, delivered in step 2. Then, click 'Validate'.

## 5. Your password is sent by email

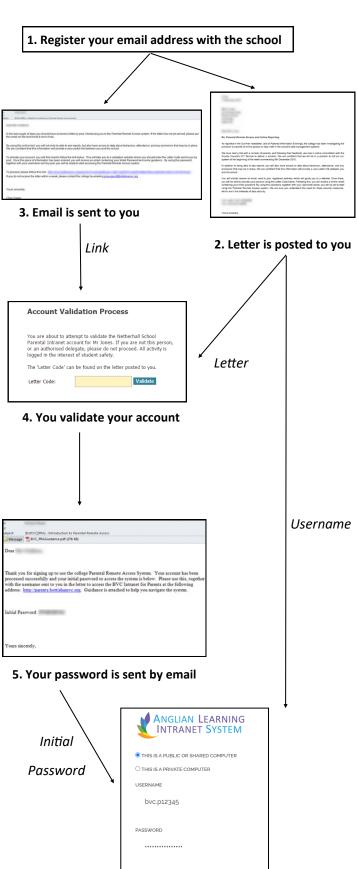
Your Initial Password is sent to you by email. Make a note of it or copy it to the clip board and then click on the link provided.

#### 6. You may now log in

The username can be found on the printed letter, delivered in step 2. The password was delivered by email, in step 5.

Note: The email delivery steps of this process should take no longer than 10 minutes to arrive. Should you find yourself waiting for over an hour, please do contact us by emailing the Technical Services Team at: prasupport@bottishamvc.org.





6. You can now log in for the first time